

# FINDING

# Work at ...

Informing  
Attracting  
Developing  
Retaining



## CITY OF MEDICINE HAT

### Company Background

The City of Medicine Hat is a municipal government that provides many services to the city. One of these is the utility services for the city.

There are 880 permanent full time employees. During the summer season, there are approximately 1150 employees due to seasonal positions. To learn more about the City of Medicine Hat, visit their website at [www.medicinehat.ca](http://www.medicinehat.ca).



- 3. Corporate Services & General Government**  
Corporate Services employs accounting, technical, and professional staff in departments such as Finance (including Assessment), Corporate Asset Management, Information & Computer Services, Human Resources, and Lands & Properties.
- 4. Public Services**  
This division employs many technical and professional staff in departments such as Fire, 9-1-1, Community Development, Cultural Development, and Parks & Outdoor Recreation.
- 5. Police Services**  
Please visit our Medicine Hat Police Service website [www.medicinehatpolice.com](http://www.medicinehatpolice.com) for more information.

For a list of current opportunities, visit their website at [www.medicinehat.ca](http://www.medicinehat.ca).



### Types & Nature of Work

#### 1. Energy

The Energy division employs many engineering, technical, and professional staff in departments including Natural Gas & Development Resources, Gas Distribution, and Electric Utility and Environment.

#### 2. Development & Infrastructure

This division employs many engineering, technical, and professional staff in departments including Planning, Building & Development, Municipal Works and Environment Utilities.





## **Ideal Candidate Qualifications**

Ideal candidate qualifications are dependent upon the position, but may include:

- Completion of Grade 12 (Grade 10 for Concession Workers).
- Post-secondary education is required for some positions.
- A valid Class 5 Driver's License and clean driver's abstract for those positions requiring use of company vehicles.
- A combination of education, training and work experience in a related field may be considered for most positions.
- A positive and constructive attitude is always required.

## **Training Opportunities**

The City of Medicine Hat views and values training and development as keys to the success of their team members and their organizational effectiveness. As a result, they are committed to the personal growth and development of every employee.

To demonstrate this commitment, they will create, promote access to, and provide encouragement to participate in learning opportunities – learning opportunities that enhance an individual's ability to perform their current role, as well as prepare themselves for future opportunities in the organization.

The City can provide financial support to employees pursuing external professional development courses, and/or post-secondary education. They have also created an exceptional in-house line-up of voluntary workshops and programs that are aligned with their corporate values and key objectives for building capacity in their organization.

## **Hours, Pay, Benefits**

Employment can be full-time, part-time, temporary, casual, or contract.

Hours of operation are dependant upon the position and location. Alternate work arrangements (flexible start and end times and compressed work weeks) are available in some positions and locations as well.

Shift work that includes evenings, nights, weekends, and holidays (24/7 on-call) is required for positions such as working within the Power Plant.

Pay and benefits are dependant upon the position and the type of employment (e.g. temporary, contract or permanent full-time). Information regarding Collective Agreements including pay and benefits for unionized positions can be found at their website at [www.medicinehat.ca](http://www.medicinehat.ca).



## **How to Apply**

Individuals interested in applying to the City of Medicine Hat can submit a resume or complete an employment application form. Employment application forms are available at the City of Medicine Hat (City Hall) as well as on their website ([www.medicinehat.ca](http://www.medicinehat.ca)).

## **Contact Information**

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