

FINDING

Work at ...

Informing
Attracting
Developing
Retaining



ACADIA FOUNDATION OYEN LODGE

Company Background

The Oyen Lodge provides housing for seniors in both supportive living and independent living environments. There are 30 supportive living rooms and 8 self-contained apartments. A major addition to the lodge has been planned and will add 12 additional rooms.

The Lodge provides many services to its residents:

- Housekeeping.
- Food services.
- Laundry services.
- Beauty salon.
- Massage therapy.
- Recreation opportunities.
- Home care services provided by off-site staff.
- Handi-bus transportation.



- Head cook.
- Kitchen assistants.
- Activity coordinator.
- Maintenance worker.
- Lodge manager.

The head housekeeper supervisor, lodge manager, activities coordinator, head cook, one kitchen aide and maintenance worker positions are full-time. Part-time positions are scheduled on rotating shifts in either the housekeeping or kitchen areas.

Ideal Candidate Qualifications

- Grade 10 education minimum.
- Passion for working with seniors.
- Ability to lift 16 kg.
- Clear Criminal Records check.
- WHMIS training preferred but will provide.
- First Aid and CPR preferred but will provide.
- Food Safety Certification preferred but will provide.
- Clean, professional appearance.
- Positive, respectful attitude.



Types & Nature of Work

The nature of the work involves providing housing and related services for seniors. The Lodge currently employs 17 individuals in various positions:

- Head housekeeping supervisor.
- Housekeeping staff.



Training Opportunities

On-the-job training is provided in both the food services and housekeeping areas. Training is provided by experienced and qualified staff.

The Lodge has a focus on Occupational Health & Safety training. Staff regularly learn about or review healthy, safe employment practices.

Opportunities exist to occasionally attend specific conventions or conferences with topics relevant to seniors housing.

Infection control, pandemic exercises, and other health-related training is provided by the Town of Oyen, the Palliser Health Region, or the Big Country Adult Learning Council.



Hours, Pay, Benefits

Employment is year-round. Overtime may occasionally be available.

Five of the positions are full-time. The remaining positions are part-time including two casual positions.

Hours of operation are 24 hours per day, 7 days a week. Shift work is required on 3 different shifts:

- 7:00 a.m. – 3:00 p.m.
- 3:00 p.m. – 11:00 p.m.
- 11:00 p.m. – 7:00 a.m.

Current pay rates will be discussed with applicants at the time of their application.

A benefits package is available to full-time and eligible part-time employees.

The costs for relevant training courses or programs are generally covered by the Lodge.

How to Apply

Applications are available at the main office in the Lodge. The organization prefers that potential employees obtain an application in person. All applications should include a personal resume. Individuals can return complete applications in person, or by mail, email, or fax.

Contact Information

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