

FINDING

Work in ...

Informing  
Attracting  
Developing  
Retaining



## COMPUTER SERVICE TECHNICIAN

### QUICK FACTS

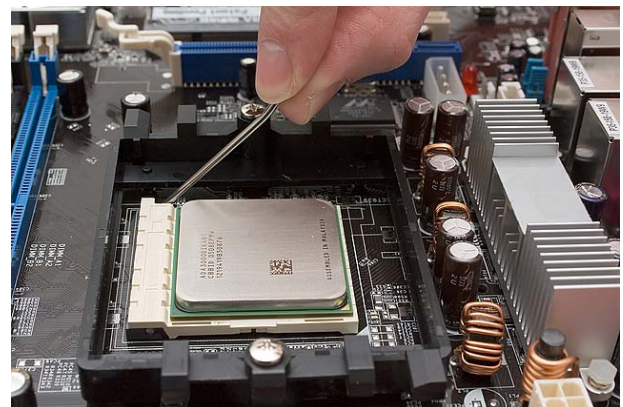
- Fast paced environment.
- Work with leading edge technology.
- Continuous training opportunities.

### NATURE OF WORK

- Set up and put together new computer systems.
- Install components and peripherals as required.
- Use industry standard tools.
- Diagnose and repair software.
- Install and verify warranty parts.
- Work with and repair computers and printers.
- Lifting is limited to PCs and printers and does not go over 18 kgs.
- Work is primarily done at the company location but can include the local and southeast Alberta region.
- Work schedules are full time and year round and may include days, evenings, and weekends.
- Occasional overtime may be required.
- Shift work is not required.
- To advance to more senior positions, employees will be required to complete and pass a criminal and/or national security check.
- The average wage range for a Computer Technician in southeastern Alberta ranges from \$10.00 per hour to \$23.00 per hour.
- For additional information, visit [www.alis.gov.ab.ca](http://www.alis.gov.ab.ca) (NOC# 2242).

### WHAT EMPLOYERS LOOK FOR

- Comptia A+ certification is required or must be completed within 3 months.
- HP-APS (Authorized Platform Specialist) and Comptia Network+ is required in the first year.
- Each employee is required to certify/re-certify on a continuous basis.
- A passion for computer technology.
- Strong verbal communication skills.
- Organized approach to problem solving.
- Ability to multi-task.
- A valid driver's license.
- Ability to provide services in a secure and highly confidential environment.
- Flexibility to work various schedules.





### *RELATED TRAINING OPPORTUNITIES*

- Senior positions in hardware maintenance, network management and communications.
- Acquired skills and certifications in addition to seniority.
- The employer may provide training for advancement.
- Visit the **Corporate Education Network** for additional training opportunities specifically in Southeast Alberta ([www.cenetnetwork.ca](http://www.cenetnetwork.ca)).

### *HOW TO APPLY*

- Hiring procedures vary depending on the employer.
- Generally job seekers are to submit a resume or complete a company application form.
- Apply in person, by mail or by fax directly to the company office.
- Applying online/email or by mail with a personal resume is preferred.
- In some cases, a company application form may be available on-line at the company website.
- A formal interview will follow.
- Check [www.jobbank.gc.ca](http://www.jobbank.gc.ca) for current job listings in southeast Alberta.

### *POTENTIAL EMPLOYERS*

- COMCO Technologies ([www.comcogroup.com](http://www.comcogroup.com))
- FAQ Technology Solutions ([www.faqtechsolutions.com](http://www.faqtechsolutions.com))
- Future Shop ([www.futureshop.ca](http://www.futureshop.ca))
- London Drugs ([www.londondrugs.com](http://www.londondrugs.com))
- Memory Lane Computers ([www.memlane.com](http://www.memlane.com))
- SC Computing ([www.sccomputing.net](http://www.sccomputing.net))
- Zelmores Technologies