

# FINDING

# Work in ...

Informing  
Attracting  
Developing  
Retaining



## HOTEL / MOTEL HOUSEKEEPER

### QUICK FACTS

- Physical work with lots of lifting and bending.
- Can clean up to 15 rooms per day.
- Requires positive attitude.
- Excellent customer service skills.

### NATURE OF WORK

- Cleaning common areas such as lobbies and hallways.
- Cleaning guest rooms.
- Sweeping and mopping floors.
- Vacuuming carpets and draperies.
- Dusting furniture and banisters.
- Changing sheets and making beds.
- Cleaning, disinfecting and polishing bathrooms.
- Re-stocking toiletries, fresh towels and linens.
- Emptying garbage.
- Providing extra supplies as requested to guests.
- Moving furniture.
- Cleaning and disinfecting public areas such as changing rooms, showers and elevators.
- Reporting and storing lost and found items.
- Deep cleaning of the hotel is done once or twice per year.
- A lot of lifting and bending is required.
- Climbing stairs may be required.
- Lifting and carrying dirty and clean sheets and towels to and from the laundry room.
- Work may consist of both indoor and outdoor work.
- Work is available full time, part time, and year round, and includes weekends and holidays.



- The starting wage for a Hotel/Motel Housekeeper in southeastern Alberta is \$9.00 per hour. After 3 months, the wage can increase to \$9.50 per hour. Annual wage increases can follow.
- For additional information, visit [www.alis.gov.ab.ca](http://www.alis.gov.ab.ca) (NOC#6661).

### WHAT EMPLOYERS LOOK FOR

- Physically fit individuals who are able to keep up the rigorous pace.
- A good attitude and the ability to deal with hotel guests.
- Reliability and dependability.
- Good communication skills.
- The ability to work as a team player.
- Able to work with little or no supervision.
- Able to get to and from work on your own.
- Honest and trustworthy.
- Neat, clean, and professional in appearance.
- Friendliness.

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### RELATED TRAINING OPPORTUNITIES

- On-the-job training is provided.
- Experience, training, dedication, and motivation provide opportunities to advance to *head housekeeper, front desk, or management* positions.
- Visit the **Corporate Education Network** for additional training opportunities specifically in Southeast Alberta ([www.cenetwork.ca](http://www.cenetwork.ca)).

### HOW TO APPLY

- Hiring procedures vary depending on the employer. Generally, job seekers are to submit a resume or complete a company application form.
- Apply in person, by email, mail or by fax directly to the company office.
- In some cases, a company application form may be available on-line at the company website.
- An individual interview may follow.
- Check [www.jobbank.gc.ca](http://www.jobbank.gc.ca) for current job listings in Southeast Alberta.

### POTENTIAL EMPLOYERS

- Antelope Inn, Oyen
- Best Western Inn, Brooks & Medicine Hat ([www.bestwestern.com](http://www.bestwestern.com))
- Best Western Hanna Inn, Hanna ([www.bestwestern.com](http://www.bestwestern.com))
- Callaghan Inn, Brooks & Medicine Hat ([www.callaghaninn.ca](http://www.callaghaninn.ca))
- Canada Grey Motor Inn, Hanna ([www.canadagreyinn.ab.ca](http://www.canadagreyinn.ab.ca))
- Comfort Inn & Suites, Medicine Hat ([www.choicehotels.ca/en731](http://www.choicehotels.ca/en731))
- Days Inn Medicine Hat ([www.daysinnmedicinehat.ca](http://www.daysinnmedicinehat.ca))
- Elkwater Lake Lodge & Resort, Elkwater ([www.elkwaterlakelodge.com](http://www.elkwaterlakelodge.com))

- Heritage Inn and Suites, Brooks ([www.heritageinn.net](http://www.heritageinn.net))
- Heritage Inn Hotel & Convention Centre, Brooks ([www.heritageinn.net](http://www.heritageinn.net))
- Holiday Inn Express, Brooks & Medicine Hat ([www.hiexpress.com](http://www.hiexpress.com))
- Imperial Inn, Medicine Hat
- Jenner Hotel, Jenner
- Medicine Hat Inn
- Medicine Hat Lodge & Convention Centre ([www.medhatlodge.com](http://www.medhatlodge.com))
- Midway Hotel, Bassano
- Motel 6, Medicine Hat ([www.motel6.ca](http://www.motel6.ca))
- Park Lane Motor Hotel, Medicine Hat
- Plains Motel, Brooks
- Prairie Schooner Hotel, Bassano
- Ramada Ltd., Medicine Hat, ([www.ramada.com](http://www.ramada.com))
- Royal City Motor Inn, Brooks
- Super 8 Motel Medicine Hat ([www.super8.com](http://www.super8.com))
- Tel Star Motor Inn, Brooks
- The Coast Hotel, Medicine Hat, ([www.coasthotels.com](http://www.coasthotels.com))
- West View Motel, Hanna